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*BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY*

*WASHINGTON BOROUGH COUNCIL MINUTES*

*January 5, 2021*

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The Re-Organization meeting of the Borough Council of Washington, Warren County, New Jersey was held via ZOOM live stream at 7:00 P.M.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Also Present: Matthew Hall, Manager  
Laurie A. Barton, Borough Clerk  
Leslie Parikh, Attorney

Mayor Higgins led everyone in the flag salute.

Mayor Higgins read the following statement into record:

“The requirements of the Open Public Meetings Law, 1975, Chapter 231, have been satisfied in that adequate notice of this meeting has been published in the Express Times Warren County Edition and posted on the borough website and Facebook stating the time, place and purpose of the meeting as required by law.”

**NOMINATION FOR DEPUTY MAYOR**

Motion made by Noone and seconded by Heinrich to nominate Ethel Conry for Deputy Mayor.

Motion made by Cox and seconded by Norris to nominate Keith Norris for Deputy Mayor.

Hearing no further nominations, motion made by Cox and seconded by Noon to close the nominations. All were in favor,

Roll call for Ethel Conry for Deputy Mayor nomination:

Roll Call: Conry, Heinrich, Duchemin, Noone and Higgins.  
Ayes 5 Nays: 2 (Cox and Norris)  
Motion passes.

Attorney Parikh administered the Oath of Office to Deputy Mayor Ethel Conry.

Mayors Appointments

Mayor Higgins appointed Councilwoman Noone to the BID as council liaison.

Mayor Higgins appointed Councilwoman Cox to the Land Use Board as council liaison.

**NEW BUSINESS**

Mayor Higgins read into the record the following proclamation:

**PROCLAMATION**

**WASHINGTON BOROUGH**

**SCHOOL CHOICE WEEK**

WHEREAS all children in WASHINGTON BOROUGH should have access to the highest-quality education possible; and,

WHEREAS WASHINGTON BOROUGH recognizes the important role that an effective education plays in preparing all students in WASHINGTON to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of WASHINGTON BOROUGH; and,

WHEREAS WASHINGTON BOROUGH is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS WASHINGTON BOROUGH has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, David Higgins do hereby recognize January 24 – 30, 2021 as WASHINGTON BOROUGH School Choice Week, and I call this observance to the attention of all of our citizens.

**ORDINANCES 1<sup>st</sup> reading**

Motion made by Conry and seconded by Cox to approve on first reading Ordinance 2021-01

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**ORDINANCE 2021-01**

**AN ORDINANCE OF THE BOROUGH OF WASHINGTON AMENDING THE SALARY ORDINANCE FOR CERTAIN POSITIONS AND ADDING CERTAIN TITLES AS FOLLOWS**

**WHEREAS**, pursuant to changes to state minimum wage requirements, various collective bargaining agreements, and the reorganization of certain positions, it has become necessary to adjust certain salary ranges and add various titles;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey, that the following salary ranges be amended:

<b><u>SCHEDULE A – FULL-TIME CLASSIFIED</u></b>							
Clerk 1 (NC) Shared Services Stipend						\$8,750	AN

<b><u>SCHEDULE B – PART-TIME CLASSIFIED</u></b>							
Deputy Municipal Emergency Management Coordinator (Combined with Manager-Stipend)						\$6,500*	AN

<b><u>SCHEDULE C – UNCLASSIFIED SERVICE</u></b>							
Chief Financial Officer Shared Service Stipend						\$27,500	AN
Deputy Municipal Clerk Shared Service Stipend						\$14,250.00	AN
Municipal Clerk Shared Service Stipend						\$22,500	AN
Municipal Emergency Management Coordinator Stipend						\$8,500*	AN
Municipal Manager Shared Service Stipend						\$22,500	AN

\* **Dependent upon availability of Emergency Management Agency Assistance (EMAA) grant funds. In the event that EMAA funds are reduced and/or eliminated, stipend will be reduced in an amount commensurate with the reduction in grant funds.**

**BE IT FURTHER RESOLVED**, that upon passage of this ordinance the foregoing stipends be paid retroactively to January 1, 2021.

**RESOLUTIONS**

Motion made by Noone and seconded by Valle to adopt Resolution 2020-01.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
 Ayes: 7 Nays: 0  
 Motion passes.

**RESOLUTION 2021-01  
 MEETING DATES  
 OFFICIAL NEWSPAPERS**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation

to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Express-Times Warren County Edition**, a newspaper published in the Town of Easton and circulated within Warren County, be designated as the newspaper to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid that a copy of the attached **Schedule of 2021 Regular Meetings** be furnished to any member of the public requesting same, as required by the Open Public Meeting Act.

**SCHEDULE OF 2021 REGULAR MEETINGS  
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**

Due to the current state of emergency and public health emergency declared by Gov. Phil Murphy and in an effort to prevent the further spread of COVID-19, Washington Borough Council meetings will be conducted through an electronic system only until further notice. Pursuant to N.J.A.C. 5:39-1.5(e), the Council is required to amend its annual meeting notice. Council is using the Zoom platform for these meetings.

Regular meetings start at 7:00 p.m.

Members of the public will be able to give public comment during relevant portions of the meetings. To email a public comment, please include your name and address, limit the email to 450 words and send it by 3:00 p.m. the day of the meeting to: [lbarton@washingtonboro-nj.org](mailto:lbarton@washingtonboro-nj.org). Subject to the same restrictions, written comments can also be mailed or hand-delivered to Borough Hall (100 Belvidere Ave, Washington, NJ 07882). The public can also comment during the livestream if invited by Council, by using Zoom's "raise hand" function.

Documents in connection with Council meetings and ZOOM call in information will be posted on the Borough website, [https://www.washingtonboro-nj.gov/council\\_agen\\_min.html](https://www.washingtonboro-nj.gov/council_agen_min.html), with the agenda.

**Zoom Platform (unless noticed otherwise) 7:00 pm**

**REGULAR MEETINGS:**

January 5, 2021 (Reorganization Meeting)  
January 19, 2021  
February 2, 2021  
February 16, 2021  
March 2, 2021  
March 16, 2021  
April 6, 2021  
April 20, 2021

\*\*July 6, 2021  
(One meeting in July)  
\*\*August 3, 2021  
(One meeting in August)  
September 7, 2021  
September 21, 2021  
October 5, 2021  
October 19, 2021

May 4, 2021  
May 18, 2021  
\*\*June 1, 2021  
(One meeting in June)

\*\*November 9, 2021  
(One meeting in November)  
December 7, 2021  
December 21, 2021  
December 28, 2021 (Bill Pay Only)

Official Action May Be Taken

\*\* Indicates one meeting

Motion made by Conry and seconded by Noone to adopt Resolution 2020-02.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

**RESOLUTION 2021-02  
ESTABLISHING A CASH MANAGEMENT PLAN  
AND NAMING OFFICIAL CASH DEPOSITORIES**

**WHEREAS**, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, includes the official depositories for the Borough of Washington, County of Warren for the period January 1, 2021 through December 31, 2021.

**CASH MANAGEMENT PLAN OF THE  
BOROUGH OF WASHINGTON,  
COUNTY OF WARREN**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Sewer Utility Revenue Account
- Developers’ Escrow Trust Funds
- Open Space Accounts
- General Capital Account
- Sewer Capital Account
- Solid Waste Accounts
- Regular Trust Accounts

**III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the “Designated Official”) is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

#### **IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank  
Bank of America  
PNC Bank  
Wells Fargo  
Investors Savings  
The Depository Trust Company  
Provident  
Peapack Gladstone Bank  
Money Market Investment Accounts and/or Certificates of Deposit  
Unity Bank

**All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.**

#### **V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Bank of America  
TD Bank  
MBIA-Class Management Unit Trust  
NJ ARM Program  
NJ Cash Management Fund  
PNC Bank  
Valley National Bank  
Millington Savings Bank  
Provident  
The Depository Trust Company  
Investors Savings  
Wells Fargo  
Peapack Gladstone Bank  
Unity Bank

## **VI. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
  - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

### **Government Money Market Mutual Fund**

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

#### Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or

through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

- **SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

## **REPORTING REQUIREMENTS**

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.

- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

- **TERM OF THE PLAN**

This plan shall be effective January 1, 2021 through December 31, 2021. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Motion made by Conry and seconded by Heinrich to adopt Resolution 2020-03.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-03**  
**INTEREST RATES- TAXES**  
**N.J.S.A. 54:4-67:39**

**WHEREAS**, municipal charges; namely taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged

to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency; and

**BE IT ALSO RESOLVED**, that the Tax Collector authorized to cancel any balance under \$10; and

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2021.

Motion made by Conry and seconded by Duchemin to adopt Resolution 2020-04.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-04**  
**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE**  
**UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**  
**“Enforcement Guidance on the Consideration of Arrest and Conviction Records in**  
**Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Washington*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017,

c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Motion made by Conry and seconded by Duchemin to adopt Resolution 2020-05.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-05**  
**APPOINTMENT OF QUALIFIED PURCHASING AGENT ROSE WITT AS PUBLIC**  
**AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-1.1 provides that no public works contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C 17:27-3.5 provides that each public agency shall designate an officer or employee to serve as its public agency compliance officer.

**WHEREAS**, The Borough of Washington has appointed a Qualified Purchasing Agent and has the desire to change the Public Agency Compliance Officers to Rose Witt

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Washington, County of Warren State of New Jersey that the Qualified Purchasing Agent Rose Witt be appointed as the Public Agency Compliance Officer.

Motion made by Duchemin and seconded by Heinrich to adopt Resolution 2020-06.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-06**  
**RESOLUTION OF THE BOROUGH OF WASHINGTON APPOINTING MEMBERS TO**  
**THE LOCAL EMERGENCY PLANNING COUNCIL (LEPC)**

**WHEREAS**, pursuant to **N.J.S.A. App. A:9-33 et seq.** (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953) each municipality shall appoint a Local Emergency Planning Council (LEPC); and

**WHEREAS**, the local Office of Emergency Management Coordinator shall serve as Chairman of the aforesaid Council; and

**BE IT RESOLVED** by the Borough Council of the Borough of Washington that the following individuals are hereby appointed to the Local Emergency Planning Council for the year 2021:

- Matthew C. Hall, Borough of Washington OEM Coordinator ( Chair)
- Thomas Cicerelle, Washington Township Chief of Police
- Jonathan James, Borough of Washington Department of Public Works Supervisor
- Kevin Shoudt, Borough of Washington Wastewater Treatment Plant Project Manager
- Dirk Higgins, Washington Fire Department Chief
- Matthew Lopez, Borough of Washington Fire Official

**BE IT FURTHER RESOLVED** that the Local Emergency Planning Council meetings will coincide with regular quarterly staff meetings of the Borough of Washington.

Motion made by Conry and seconded by Duchemin to adopt Resolution 2020-07.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-07**

**RESOLUTION APPOINTING MATTHEW C. HALL AND SUSAN TURNER AS  
MUNICIPAL RECYCLING COORDINATOR/CLEAN COMMUNITIES  
COORDINATOR AND DEPUTY MUNICIPAL RECYCLING  
COORDINATOR/DEPUTY CLEAN COMMUNITIES COORDINATOR,  
RESPECTIVELY**

**WHEREAS**, pursuant to N.J.S.A. 13:1E et. seq, all municipalities must designate a Municipal Recycling Coordinator as well as a Clean Communities Coordinator; and

**WHEREAS**, N.J.S.A. 13:1E also provides for a Deputy Municipal Recycling Coordinator, and Deputy Clean Communities Coordinator to be appointed; and

**WHEREAS**, the foregoing appointments shall be for one (1) calendar year, expiring on December 31<sup>st</sup> of each year; and

**WHEREAS**, the administration of these programs beautifies the Borough, educate the public about proper recycling and solid waste disposal practices, and provide much needed revenue to the Borough via Clean Communities and Recycling Tonnage Grants; and

**WHEREAS**, Matthew C. Hall serves as the appointed Borough of Washington representative to the Warren County Solid Waste Advisory Council; and

**WHEREAS**, Susan Turner assists Matthew C. Hall in the administration of Clean Communities programs, Recycling Tonnage Grant reporting, and all other matters related to solid waste disposal and recycling, including, but not limited to, education, awareness, and reporting;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Matthew C. Hall be appointed Clean Communities Coordinator and Municipal Recycling Coordinator through December 31, 2021.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough

of Washington, County of Warren, State of New Jersey that Susan Turner be appointed Deputy Clean Communities Coordinator and Deputy Municipal Recycling Coordinator through December 31, 2021.

Motion made by Duchemin and seconded by Conry to adopt Resolution 2020-08.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

### **RESOLUTION 2021-08**

#### **RESOLUTION AUTHORIZING 2021 PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIED & WOOD FOR MUNICIPAL BOND ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Hawkins, Delafied & Wood has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins, Delafied & Wood has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Hawkins, Delafied & Wood from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Hawkins, Delafied & Wood; and

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Hawkins, Delafied & Wood as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Hawkins, Delafied & Wood

Motion made by Conry and seconded by Noone to adopt Resolution 2020-09.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

### **RESOLUTION 2021-09**

**RESOLUTION AUTHORIZING 2021 PROFESSIONAL SERVICES CONTRACT WITH GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Richard P. Cushing has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Gebhardt & Kiefer from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Gebhardt & Kiefer Law Offices

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer Law Offices as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Gebhardt & Kiefer Law Offices

Motion made by Conry and seconded by Noone to adopt Resolution 2020-10.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-10**

**RESOLUTION AUTHORIZING 2021 PROFESSIONAL SERVICES CONTRACT WITH WIELKOTZ & CO. LLC FOR MUNICIPAL AUDITING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Auditing Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Wielkotz & Co. LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Wielkotz & Co. LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Wielkotz & Co. LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Wielkotz & Co. LLC

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Wielkotz & Co. LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Wielkotz & Co. LLC

Motion made by Cox and seconded by Conry to adopt Resolution 2020-11.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

#### **RESOLUTION 2021-11**

### **RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY**

**WHEREAS**, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

**WHEREAS**, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipality and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, that Craig Brotons, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., Special Counsel for the Borough of Washington, County of Warren and State of New Jersey

are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Motion made by Conry and seconded by Noone to adopt Resolution 2020-12.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

### **RESOLUTION 2021-12**

#### **RESOLUTION AUTHORIZING 2021 PROFESSIONAL SERVICES CONTRACT WITH CP ENGINEERS NJ LLC FOR MUNICIPAL WASTEWATER ENGINEERING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of Engineering Services for Wastewater as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, CP Engineers NJ, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that CP Engineers NJ, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit CP Engineers NJ, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by CP Engineers NJ, LLC

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with CP Engineers NJ, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and CP Engineers NJ, LLC

Motion made by Noone and seconded by Duchemin to adopt Resolution 2020-13.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 6 Nays: 0 Abstain: 1(Higgins)  
Motion passes.

**RESOLUTION 2021-13**

**RESOLUTION AUTHORIZING 2021 PROFESSIONAL SERVICES CONTRACT WITH WINEGAR WILHELM, GLEYNN & ROEMERSMA FOR PUBLIC DEFENDER SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Winegar Wilhelm Glynn & Roemersma has completed and submitted a Business Entity Disclosure Certification which certifies that Winegar Wilhelm, Glynn & Roemersma has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Winegar Wilhelm Glynn & Roemersma from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Winegar Wilhelm Glynn & Roemersma Law Offices

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Winegar Wilhelm Glynn & Roemersma Law Offices as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar Wilhelm Glynn & Roemersma Law Offices

Motion made by Conry and seconded by Cox to adopt Resolution 2020-14.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

**RESOLUTION 2021-14**

**RESOLUTION TO APPOINT  
CHARLES CARRO AS MUNICIPAL COURT JUDGE FOR THE BOROUGH OF  
WASHINGTON**

**WHEREAS**, the position of Municipal Court Judge is filled by a person providing a service; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Charles Carro be appointed Municipal Court Judge beginning January 1, 2021 thru December 31, 2023.

Motion made by Noone and seconded by Duchemin to adopt Resolution 2020-15.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

**RESOLUTION 2021-15**  
**A RESOLUTION FIXING 2021 RATES FOR SOLID WASTE COLLECTION**

**WHEREAS**, on Tuesday, September 15<sup>th</sup>, 2020 the Borough of Washington introduced **Ordinance 2020-13** which was subsequently noticed for public hearing and final passage on Tuesday, October 6<sup>th</sup>, 2020; and

**WHEREAS**, the aforesaid ordinance applied extensive amendments to § 47 of the Code of the Borough of Washington, entitled “Garbage, Rubbish and Refuse”;

**WHEREAS**, pursuant to § 47-3.A the Borough of Washington established a solid waste utility for the collection and disposal of solid waste, to fix the amount and charges for the use therefore and to provide rules and regulations therefore; and

**WHEREAS**, the municipal solid waste collection and disposal operation, including any appurtenant structures, works, fixtures and equipment relating thereto and all extensions and improvements thereof situated in, constructed or acquired at public expense by the Borough of Washington (the operation), shall hereafter be operated under the direction and control of the Mayor and Council of the Borough of Washington as a publicly owned municipal solid waste utility and shall, for accounting purposes, be a separate entity having its own borrowing capacity, its own separate accounts and its own separate property, whether real, personal or mixed, within the meaning of N.J.S.A. 40A:4-33 and N.J.S.A. 40A:26A-1 et seq., amendments thereof and supplements thereto, and all other provisions of other applicable laws; and

**WHEREAS**, pursuant to § 47-3.C, § 47-7.A and § 47-9.C the Council of the Borough of Washington shall fix rates by resolution of the governing body for regular solid waste collection, replacement of damaged or missing carts and bulk waste stickers respectively not less than annually; and

**WHEREAS**, the Borough Manager and Chief Financial Officer have made recommendations for the aforesaid rates which were transmitted to the Council of the Borough of Washington in a memo

on Tuesday, November 17<sup>th</sup>, 2020 and discussed during a meeting of the governing body on Tuesday, December 1<sup>st</sup>, a copy of which is made a part hereof and attached hereto;

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Borough of Washington, County of Warren, State of New Jersey hereby fixes the following rates applicable to solid waste collection for the year 2021:

<b>SOLID WASTE COLLECTION</b>	<b>\$ 350.00</b>	<b>ANNUALLY</b>
<b>BULK WASTE STICKER</b>	<b>\$ 10.00</b>	<b>PER STICKER</b>
<b>REFUND OF OBSOLETE EXTRA GARBAGE STICKER</b>	<b>\$ 2.00</b>	<b>PER STICKER * (APPLICABLE IN 2021 ONLY-NO STICKERS TO BE REDEEMED AFTER DECEMBER 31ST, 2021)</b>
<b>REPLACEMENT OF DAMAGED OR MISSING CART</b>	<b>\$ 100.00</b>	<b>PER OCCURANCE * (NOT APPLICABLE IN CASES OF NORMAL WEAR AND TEAR OR THEFT)</b>

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to the Chief Financial Officer and Tax Collector, posted to the Borough website, shared on the official Borough Social Media page and transmitted via the Borough's text message alert system.

Motion made by Conry and seconded by Cox to adopt Resolution 2020-16.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

**RESOLUTION 2021-16**

**RESOLUTION TO APPOINT  
CHARLES CARRO AS MUNICIPAL PROSECUTOR FOR THE BOROUGH OF  
WASHINGTON**

**WHEREAS**, the position of Municipal Prosecutor is filled by a person providing a service;  
and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Damiano M. Fracasso be appointed as Municipal Prosecutor beginning January 1, 2021 thru December 31, 2023.

Motion made by Conry and seconded by Cox to adopt Resolution 2020-17.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0  
Motion passes.

**RESOLUTION 2021-17**

**A RESOLUTION PROVIDING FOR TEMPORARY CURRENT  
FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2021; and

**WHEREAS**, the total temporary appropriations in the 2021 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,787,779; and

**WHEREAS**, 26.25% of the total appropriations in the 2020 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2020 Budget is the sum of \$1,967,438.61

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$1,787,779.00</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$1,103,562.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$2,891,341.00</b>

Motion made by Conry and seconded by noone to adopt Resolution 2020-18.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.  
Ayes: 7 Nays: 0

**RESOLUTION 2021-18**

**A RESOLUTION PROVIDING FOR TEMPORARY SOLID  
WASTE FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2021; and

**WHEREAS**, the total temporary appropriations in the 2021 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$228,000.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2020 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2020 Budget is the sum of \$0.00; and

**WHEREAS**, the Solid Waste Utility was established by ordinance as of January 1, 2021

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$228,000.00</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$0.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$228,000.00</b>

**AUDIENCE COMMENTS**

Robin Klimko, discussed in length the led lights at the Krasuzers on the corner of Route 57 and 31. Stating the lights are blinding and the owners aren't willing to do anything to change them. Inquired about when roads are snowed covered, having vehicles removed.

Tom Ferry, Auditor, wished everyone a Happy New Year and thanked the Governing Body for the appointment.

Elena Gable, Heyer and Gruel, Planners, wished everyone a Happy New Year and inquired about appointment.

Fire Chief, Dirk Higgins, discussed the end of year report for his department, highlighting the grants the fire department was able to get. Vaccines for members of the department have been offered to them. Manager Hall briefly discussed the distribution stages of the vaccine.

Hearing no further public comment, motion made by Norris and seconded by Cox to close the public portion, all were in favor.

**ACO Shared Service Agreement**

Motion made by Conry and seconded by Noone to approve the shared service agreement between the Borough of Washing and Washington Township Morris County for ACO services.

Roll Call: Conry, Cox, Heinrich, Duchemin, Noone, Norris and Higgins.

Ayes: 7 Nays: 0

Motion passes.

### **RECAP**

Manager Hall will discuss with the police department regarding removal of vehicles on snow covered streets.

Have Heyer and Gruel resolutions on next agenda.

### **COUNCIL REMARKS**

Councilman Norris gave the following remarks:

- Inquired about trash cans at rental units and landlord relaying information to their tenants.
- Inquired about getting a report from Code Enforcement officer on what tickets are being written and what he is doing.

Councilwoman Cox gave the following remarks:

- Glad to see Taco Bell is in an upward swing in getting completed.
- Recyclables are in the new cans
- Asked for everyone to watch out for their neighbors in help in getting the heavy cans out for the elderly or disabled.
- Hoped that everyone had a good New Year.
- Congratulated Councilman Heinrich

Councilwoman Duchemin gave the following remarks:

- Wished everyone a Happy New Year
- Welcomed back Councilman Heinrich
- Stated that she wishes tomorrow s garbage collection goes well.
- Reported on a young mother who lost her life and that there is a Go-Fund account set up for her family and children, who live in the borough.

Councilman Heinrich gave the following remarks:

- Wished everyone a Happy New Year and stated he is looking forward to working with everyone.
- Stated he is hearing all the concerns with the garbage collection and commended the fantastic job the Manager is doing in getting this orchestrated and has the upmost confidence that any problems, the manager will take care of it.

Councilwoman Noone gave the following remarks:

- Wished everyone a Happy New Year

- Happy to be a liaison to the BID
- Hoping to have more borough events in 2021

Deputy Mayor Conry gave the following remarks:

- Wished everyone a Happy New Year and welcomed back Councilman Heinrich
- Looking forward to 2021 and getting things done and hopes this year is much better.
- Stated that Washington borough is hometown friendly. Asked that it be friendly to those in getting their cars moved off the streets for when it snows.
- Stated that people are ignoring authority, as council reiterate the rules and follow the rules as well.

Borough Clerk wished everyone a Happy New Year and welcomed back Councilman Heinrich.

Attorney Parikh wished everyone a Happy New Year and also welcomed back Councilman Heinrich.

Mayor Higgins gave the following remarks:

- Welcomed back Councilman Heinrich and congratulated him on his MBA
- Stated that last year was tough year and there wasn't a borough resident who wasn't affected by Covid. Mayor Higgins added that he hopes and prays that 2021 is better than 2020.
- There will be challenges ahead of us , biggest one being garbage.
- Asked that council move forward together to make it best for citizens of the Borough.

## **ADJOURNMENT**

Hearing no further business, a motion was made by Cox seconded by Conry to adjourn the meeting at 8:36 pm.

Ayes: 7: Nays: 0  
Motion Carried.

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Mayor David Higgins

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Laurie A. Barton, Borough Clerk